

# ***Sparsh Communications Ltd***

***Software Division***

## ***SALES MODULE***

### ***User Manual***



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# 1. Introduction

## 1.1 Introduction

## 1.2 Scope

This document describes in detail, the process flow and types of screens used in the Sales module. The screens in this module are divided into Masters, Transactions and Reports.

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## 2. Sales Module

This module consists of Master forms, Transaction forms and Reports. These forms are used to capture information related to Sales module. The module starts with the Login screen. To login to this module, the user should enter required information in the login screen. On successful authentication of the user, the system displays the list of modules present in the Package.

The user should click on the Sales button, for logging into the Sales module.

The Sales module starts with Master Screens. After entering the Master information in the master screens, the user should enter information in the transaction forms.

The user can view the detailed analysis of the transactions occurred in the Sales Module using reports.

Given below is the detailed description of the Master Forms, Transaction Forms and Reports.

### General Information

Many of the forms in this module have some common operations. These operations are described below.

**New** – For entering New Record, click on New Button on Toolbar (New Button) or Main Menu (using Action menu option).

**Edit** – For modifying already existing record, click on Edit Button on Toolbar (Edit Button) or Main Menu (using Action menu option).

**Save** – After entering required information in the form, click on Save Button on Toolbar (Save Button) or Main Menu (using Action menu option).

**Clear** – To clear the contents in the controls, click on Clear Button on Toolbar (Clear Button) or Main Menu (using Action menu option).

**Retrieve** – To view the minimum information of the entered records, click on Retrieve Button on Toolbar (Retrieve Button) or Main Menu (using Action menu option).

**Close** – To close the active form, click on Close Button on Toolbar (Close Button) or Main Menu (using Action menu option).

**Exit** – To exit from the application, click on Exit Button on Toolbar (Exit Button) or Main Menu (using Action menu option).

**Note** – The fields marked with “ \* ” characters in the forms are mandatory for entry.

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## Master Forms Information

Master Forms are as follows:

Tax Master, Bank Master, Customer Master, Product Classification, Tariff Master, Product Attributes and Product Master.

### **Tax Master:**

While Click on the Master options in the Main Menu, select the Tax Master option, the following form is displayed.

The screenshot shows a software window titled "Sales Tax Definition" with two tabs: "Select/View" and "Entry / Edit". The "Entry / Edit" tab is active. The form contains the following fields:

- Sales Tax Form Name \***: A text input field.
- Effective Date**: A date input field showing "12/03/2002" and a small calendar icon.
- Description**: A large text area with a placeholder "Enter Description" and a scroll bar.
- Percentage \***: A text input field followed by a percentage sign (%).
- Remarks**: A large text area with a scroll bar.

In the Entry / Edit mode we can enter the Tax information on the relevant fields and then press Save. Then you get a message box saying, "Data Has Been Saved."

If you want to see the tax details then press 'Retrieve' Button.

**Select/View**      Entry / Edit

**Selection Criteria**

Sales Tax Date From  /  /  To  /  /

	Tax Form Name	Tax Effected Date	Descripti
1	FORM - 22	26/07/2001	TESTING
2	FORM-C	08/06/2001	THIS IS FORM-C
3	FORM-D	18/07/2001	FOR TESTING.
4	FORM-H	08/06/2001	THIS IS FORM - H SALE

Loading...

Double click on the Grid to Edit or Delete the Tax Details.

### Bank Master:

Click on the 'Master' option of the Main Menu, select the "Bank Master" in that, to get Bank Master form.

**Select / View**      **Entry / Edit**

**Bank Details**

Bank ID \*       Bank Name \*       Branch Name \*

Swift Code \*       Contact Person 1       Contact Person 2

**Address Details**

Address 1 \*

Address 2

City \*

State \*

Country \*

Pin Code \*

**Communication Details**

Type       Contact Information

Additional Information      

Type	Contact Info.	Additional Info.

In this form you can enter the Bank Details of the Customer as well as Company.

The data for City, State, Country and Type (of communication details section) comes from General Purpose form of Admin module.

### Customer Master:

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Click on the 'Master' option of the Main Menu, select the 'Customer Master'.

The screenshot shows the 'Customer Master' form with three tabs: 'Select/View', 'Entry/Edit', and 'Bank Information'. The 'Entry/Edit' tab is active. The form is divided into several sections:

- Customer Information:** Customer Id \* (CUST67), Customer Name \*, GL Code \*, Currency (RS), Customer Class.
- Address Details:** Customer Type (SELF), Address Type (BILL TO), Consignee Name, State, Country (INDIA), Zip Code, Primary Address (checkbox).
- Registration Details:** Central Excise Reg. No., Range, Division, Collectorate, Income Tax No., GST No., CST No., ECC No.
- Communication Details:** Contact Person, Designation.
- Opening Balance Information:** Period (JUL-2000), Balance (0), Balance Type (Dr).

Buttons at the bottom include 'Clear', 'Add Details', and 'View Details'.

In this form you can create the Customers. This form have one facility is available, i.e. One Customer have multiple address. In this GLCode, Period both are come from the Data for Currency, Customer Class, Customer Type, Address Type, State, and Country comes from the 'General Purpose' form of the Admin module.

**Note:** If you want to enter the multiple addresses of a particular Customer, enter the Address details and then press "Add Details" button. Repeat the same process again if have any other address.

We can enter the Customer Bank Details in the 'Bank Information' tab.

The screenshot shows the 'Bank Information' tab active. The form is divided into several sections:

- Bank Details:** Nature Of A/C, Account No, Bank Name, Branch, Contact Person, Designation. Buttons: 'Clear', 'Save Bank Details', 'View Bank Details'.
- Address:** Address, Country (INDIA), Zip.
- Credit Limit Info:** Max. Credit Days, Credit Limit, Spl. Instructions.
- Entered Bank Detail(s):** A table with columns: Nature Of A/C, A/C No, Bank Name, Branch. Buttons: 'Clear All', 'Remove Item', 'Close'.

In this we can enter multiple Bank Accounts / Addresses of related Customer. Data for 'Country' comes from General Purpose.

The Next section in the Master forms is Product. This is divided into the following sections:

1. Product Classification
2. Product Attributes
3. Tariff Master
4. Product Master

Before going to the Product Master you must define Classification, Attributes and Tariff.

### Product Classification:

While Click on the Master options in the Main Menu, select the Product then again select the Classification in the Sub Menu, the following form is displayed.

The screenshot displays a software interface for 'Finished Goods' classification. On the left, a tree view shows the hierarchy: 'Finished Goods' (selected) contains three main categories: 'LEATHER', 'RIGID', and 'TAPES'. Under 'LEATHER' are 'COATED COTTON FABRICS' and 'SHEETING'. Under 'RIGID' are 'CLEAR SOFT' and 'RIGID PVC FILM'. Under 'TAPES' are 'PAPER CORE', 'BOPP', and 'ELECTRICAL INSULATION TAPE'. A 'Finished Goods Details' button is located at the bottom of this tree view. On the right, a 'Details' form has three input fields: 'Category - ID \*', 'Description \*', and 'Remarks'.

In the Sales Module you can enter only Finished Goods Data only. This Finished Goods is classified into the mainly 3 categories or Divisions i.e. Leather, Rigid, Tapes Divisions. Each division is again classified into 2 or 3 sub Divisions. User can't modify or delete the above Divisions and Sub Divisions, because those divisions are constant for the Finished Goods.



If you can create sub divisions in the existing divisions or create a new division.

Rest of the things is same for the above forms.

**Product Attributes:**


While Click on the Master options in the Main Menu, select the Attributes in the Product Sub Menu, the following form is displayed.


**Available Product Attributes**

Group   Sub Group   Loading...

Sl.No.	Group Desc.	Sub Group Desc.	Thick Ness	Width	Length	Qu
3	LEATHER	COATED COTTON FABRICS	0.40			
4	LEATHER	COATED COTTON FABRICS	0.50			
5	LEATHER	COATED COTTON FABRICS	0.60			
6	LEATHER	COATED COTTON FABRICS	0.70			
7	LEATHER	COATED COTTON FABRICS	0.80	Product Attribute Details		
8	LEATHER	COATED COTTON FABRICS	0.90			

**New Product Attributes**

**Product Group**  
Group \*   ...

**Product Type**  
Sub Group \*  

Thick Ness  Micron/mm

Width  mm/cm

Length  m

Description

**Quality**  
Quality-ID   
Quality Name

In this form you can declare the available attributes (i.e. Thickness, Width, Length, Quality) of each division and sub division. Once you can declare the attributes in this form you can access these attributes in the Product Master Form. Because in the Product Master Products are generated based on these attributes.



In this Group, Sub Group data come from the Product Classification form.

Rests of the thing are same for the above forms.

**Tariff Master:**



While Click on the Master options in the Main Menu, select the Tariff Master in the Products Sub Menu, following form is displayed.


**Available Tariff - Master Details**

Group   Sub Group   Loading...

Sl.No.	Group Desc.	Sub Group Desc.	Unit Of Measure	HSCode No.	Tariff Sub He
1	LEATHER	COATED COTTON FABRICS	METERS	HS-CCF-001	TS-LC-890
2	LEATHER	SHEETING	KILO GRAMS	HS-LS-001	TS-LS-782
3	RIGID	CLEAR SOFT	KILO GRAMS	HS-RC-001	TS-RC-234
4	RIGID	RIGID PVC FILM	KILO GRAMS	HS-RP-123	TS-RP-456


**Tariff - Master Details**

Group \*   ... Sub Group \*  

Unit Of Measure \*   ... H.S. Code No (For Exports)

Tariff Sub Head No \*  Exemption Notification No

Basic Excise Duty \*  % Additional Excise Duty  %

Ex.Dty. Effective Date \*   Remarks

This form is used to enter the Tariff Details (i.e. Duties) of each sub division. Once you can enter the duties in this form it will these in the Transaction forms.

In this Group, Sub Group come from the Product Classification From, Unit of Measurement come from the General purpose.

Rests of things are similar for the above forms.

**Product Master:**

While Click on the Master options in the Main Menu, select the Product Master in the Product sub Menu, following form is displayed.

The screenshot shows a software interface for the Product Master form. It is divided into two tabs: 'Select / View' and 'Entry / Edit'. The 'Entry / Edit' tab is active. The form is organized into several sections:

- Product Details:** Contains fields for 'Group \*', 'Sub Group \*', and 'Machine Type'.
- Attributes:** Contains fields for 'Quality/Grade', 'Color', 'ThickNess', 'Width', 'Length', and 'Finish'.
- Price and Date:** Includes 'Standard Price' and 'B-Grade Price' (both with 'Per' units), and 'Effective Date (Std.)' and 'Effective Date (B-Grade)' (both with date pickers showing 12/03/2002).
- Physical Properties:** Includes 'No. Of Rolls Per Carton' and 'Weight Per Core (Kgs.)'.
- Description:** A text area for entering the product description.
- Autogenerated Product ID\*:** A field for the system-generated ID.
- New Attributes:** A button to add new attributes.

This form used to create the Product ID based on the Attributes. Once the Product ID is generated in this form you can access this in all the Transaction forms.

In this Group, Sub Group is come from the Product Classification form. Quality, Thickness, Width and Length from the Product Attributes Form, these attributes are filled based on the selection of the Group and Sub Group selected. Color, Finish comes from the General purpose.

Rest of things is similar to that of above forms.

## Transaction Forms Information

In the Transaction forms are classified in following way.

Sales Order, Indent, Finished Goods, Deliver Challan, Pending Indents, Excise Invoice.

### **Sales Order:**

While Click on the Transactions menu, select the Sales Order option; the following screen will be displayed.

This form is used to raise the Customers Sales Order. You can enter the sales order based on the Region wise. In this form Name come from Customer Master, Branch Come form General Purpose, Sales Tax comes from the Tax Master. Once you can select the Select the Customer then automatically displays the Consignee Details, Branch Details, Bank Details of that selected Customer, all these information already we entered in the Customer Master Form.

If you select the Product Details Tab, the following form is displayed.

The screenshot shows the 'Product Details' form with the following elements:

- Group \***: LEATHER
- Sub Group \***: COATED COTTON
- Base Color**: [Empty]
- Grain**: SE
- Print**: SP
- Width mm/cm**: [Empty]
- Packing \***: [Empty]
- Order Rate \***: [Empty]
- Per - MTS**: [Empty]
- Plus Duty [Y/N]**:
- Product-ID List**:
 

<input type="checkbox"/>	LC-AKA-0.40-POLYHOSI
<input type="checkbox"/>	LC-CHA-0.80-POLYBRI
<input type="checkbox"/>	LC-CRY-1.15-GREYBACK
<input type="checkbox"/>	LC-CRY-0.50-PVBACK
<input type="checkbox"/>	LC-CRY-1.00-DSP
- Shade(s)**:
 

Color Desc.	Color-ID
<input type="checkbox"/> BLACK	BLK
<input type="checkbox"/> GOLD	GLD
<input type="checkbox"/> GOLDEN ...	GLDYLW
- Delivery Details**:
  - Quantity \***: [Empty]
  - Date**: [Empty]
  - Schedules**:
  - Remarks**: [Empty]
  - Add To List**: [Button]
- Products Ordered**:
 

Prd.Grp.Desc	Prd.SubGrp.Desc	Product-ID	Base

  - Clear All**: [Button]
  - Remove Item**: [Button]
  - View Schedule**: [Button]

In this Product Details Tab, Group and Sub Group From the Product Classification Form, Base Color, Shades, Packing comes from the General Purpose.

This tab provides another facility is available, you provide the schedules as per customer request. Once you can check the Schedules Check Box, then Delivery Details Tab is activated. In this you can enter no. of Schedules for each product.

The Deliver Details Tab like the following way.

The screenshot shows the 'Delivery Details' form with the following elements:

- Product - ID List**: [Empty list]
- BaseColor De**: [Empty]
- Qty \***: [Empty]
- Date**: [Empty]
- Schedules**:
- Clear All**: [Button]
- Remove Item**: [Button]
- New Schedule**: [Button]

In this tab we can create no. of schedule as customer's request.

**Indent Form:**

While Click on the Transactions menu, select the Indent option; the following screen will be displayed.

The screenshot shows the 'Indent Form' interface with the following fields and sections:

- Top Section:**
  - Sales Order No \* (with a search button)
  - Indent No \*
  - Indent Date \* (12/03/2002)
  - Sales Order Date
  - Prepared By
  - Date Of Preparation (12/03/2002)
  - Approved By
  - Date Of Approval (12/03/2002)
  - Remarks
- Sales Order Details:**
  - Customer Details:** Name, Order Ref. No, Ordered Date \*, Placed By
  - Reporting Branch Details:** Branch Name, Person Name, Ref. Doc. No, Ref. Doc. Date
- Terms & Conditions:**
  - Commercial Details:** Sales Tax, Octroi (As Applicable), Insurance (0.2 %), Others, Freight (To Pay), Payment Terms (With In 15 Days), Excise Bill On, Shipping Marks, Doc. Through Bank, E-1 Form Sales (Yes / No)
  - Shipment Details, Consignee Details, Branch Details, Bank Details:** (Empty sections)

This is similar to the Sales Order form but only the difference is in this you can enter Indent No and Indent Date and then save. Mainly this form is used to send the Production Department. Based on this form Production peoples make the goods.

In this you can enter the Sales Order No or Press the button that is next to Sales Order No field. Sales Order help form displays like this,

The screenshot shows the 'SIL - Sales Order Help Form' window with the following components:

- Select Product:** Group, Sub Group, Retrieve, Accept
- Available Sales Order Details:**

Sl.No.	Sales Ord. No.	Sales Ord. Date	Sale Type	Region	Customer Name
Select A Sales Order.					
- Loading...** (at the bottom right)

Once you can select the Sales Order in the Grid and then Press Accept Button, related Sales Order information is displayed in the related fields in the Indent Form.

Rests of the things are same for the above forms.

### Finished Goods Receipt:

While click on the Finished Goods Receipt form in the Transactions menu the following screen will be displayed.

The screenshot shows a software interface for a Finished Goods Receipt (FGR) form. It is titled 'FGR - Header Details' and 'Leather Stock Details'. The 'FGR - Header Details' section contains the following fields: Sales Type (radio buttons for Domestic and Exports), Production Report No. (text box), Production Report Date (date picker), Export Serial No. (text box), Indent Type (dropdown menu set to 'Standard'), Group (dropdown menu set to 'LEATHER'), Sub Group (dropdown menu set to 'COTTON FABRICS'), Product Code (text box), and Indent No. (dropdown menu). The 'Leather Stock Details' section contains: From Box No. (17), To Box No. (17), Thickness (text box), Width (text box), Grain (SE.), Print (SP.), Base Color (dropdown menu), Shade (table with columns 'Color Desc.' and 'Color-ID' containing 'BLACK' and 'GOLD' options), Grade (Others), Length In Meters (text box), Length Description (text box), No. of Pieces (2), Net Weight (text box), and Gross Weight (text box). An 'Add To List' button is located at the bottom right of the Leather Stock Details section.

This form is used to store the Finished Goods Information. Once the particular Product(s) has production was finished, then you can enter the data in this form. In this Group, Sub Group comes from Product Classification Form, Shades and Base Colors are comes from General Purpose.

Once you can enter the data in this form, you can access this information in the Delivery challan form.

Rests of the things are similar to above forms.

**Delivery Challan:**

While click on the Delivery Challan form in the Transactions menu the following screen will be displayed.

The screenshot shows a software interface for creating a Delivery Challan. The main form is titled 'Entry/Edit' and contains the following fields:

- Sales Type:** Radio buttons for 'Domestic' (selected) and 'Exports'.
- Indent Type:** Dropdown menu set to 'Standard'.
- GDC Date:** Date field set to '12/03/2002'.
- Group:** Dropdown menu set to 'RIGID'.
- Sub Group:** Dropdown menu set to 'RIGID PVC FILM'.
- Customer Name:** Text field containing 'FORMAT COASTAL'.
- Consignee Name:** Empty text field.
- Branch:** Empty dropdown menu.
- Indent No(s):** A table with columns 'Indent No' and 'Bank'. The first row contains 'INDRP01' and 'N', with a checkmark in the 'Indent No' column.
- Remarks:** Empty text field.

Below the main form is a section titled 'Available Indent(s)' containing a table with the following data:

Select	Indent No	Product Code	Base Color	Shades	Grain	Pri
<input checked="" type="checkbox"/>	INDRP01	RP-PHA-GRN		TERKISH YELLOW, WHITE	SE	SI
<input type="checkbox"/>	INDRP01	RP-PHA-RED		BLACK, GREEN	SE	SI
<input type="checkbox"/>	INDRP01	RP-PHA-RED		BLACK, GREEN	SE	SI

This form is used to raise the Delivery challan to Customer from Factory. In this Group, Sub Group comes from the Product Classification Form. Once you can select the Group and Sub Group, Customer will be displayed automatically, when you select the Customer then related Indent No(s) should be displayed. Now you can select the required indents then press Button that is near to the List View. If button is pressed the corresponding Indent Details should be displayed. You can check the relevant the indents and select the Case No(s).

Rest of things is same form above forms.

**Pending Indents:**

While click on the Pending Indents in the Transactions Menu, the following form will be displayed.

**Product**

Indent Type \* Standard    Group \* LEATHER    Sub Group \* SHEETING

Customer Name GOWITRIKARS    Indent No. \* INCLS1    Loading...

**Available Indents for Sales Order:**

Indent No	Customer Name	Product-ID	Grain	Print
<input type="checkbox"/> INCLS1	GOWITRIKARS	LS-GAZ-0.50-135-POLYBACK	SE.154	SP.3262
<input type="checkbox"/> INCLS1	GOWITRIKARS	LS-GAZ-0.50-135-POLYBACK	SE.154	SP.3262
<input type="checkbox"/> INCLS1	GOWITRIKARS	LS-GAZ-0.50-135-POLYBACK	SE.154	SP.3262
<input type="checkbox"/> INCLS1	GOWITRIKARS	LS-PA-0.08-135-POLYDUL	SE.106	SP.2352
<input type="checkbox"/> INCLS1	GOWITRIKARS	LS-PA-0.08-135-POLYDUL	SE.106	SP.2352

**Indent Option**

Cancel Schedule    Instructed By    Instruction Date 12/03/2002  
 Cancel Indent    Modified By    Modified Date 12/03/2002  
 Modify Indent    Approved By    Approval Date 12/03/2002  
 Reason    Remarks

This form is used to show the Pending Indents of Particular Customer have Indents. Using this form you can cancel the Schedules, Modify the Indent or Cancel the Indent based on the options available. If you choose the Modify the Indent Option the following sub form will be displayed.

**Modify Indent**

To Modify an Existing Indent, make Check for appropriate Indent/Schedule

Indent No	Product-ID	Grain	Print	Base Color	Shade
<input checked="" type="checkbox"/> INCLS1	LS-GAZ-0.50-135-POLYBACK	SE.154	SP.3262	TERKISH YEL...	GOLDE
<input type="checkbox"/> INCLS1	LS-GAZ-0.50-135-POLYBACK	SE.154	SP.3262	TERKISH YEL...	GOLDE
<input type="checkbox"/> INCLS1	LS-GAZ-0.50-135-POLYBACK	SE.154	SP.3262	TERKISH YEL...	GOLDE
<input type="checkbox"/> INCLS1	LS-PA-0.08-135-POLYDUL	SE.106	SP.2352	RED	BLACK
<input type="checkbox"/> INCLS1	LS-PA-0.08-135-POLYDUL	SE.106	SP.2352	RED	BLACK

**Delivery Detail(s)**

Qty    Date     New Schedule

Modify    Save & Exit    Cancel    Add Schedule

With the help of the above form you can Add the Schedule or modify the schedules as per your requirement.

**Excise Invoice:**

While click on the Excise Invoice in the Transactions Menu, the following form will be displayed.

The screenshot shows a software interface for creating an Excise Invoice. It is divided into three main sections: 'Select/View', 'Entry/Edit', and 'Shipment Details'. The 'Entry/Edit' section is active and contains the following fields:

- Sales Type:** Radio buttons for 'Domestic' (selected) and 'Exports'.
- GDC-Type\*:** A dropdown menu set to 'Standard'.
- Group\*:** A dropdown menu set to 'LEATHER'.
- Sub Group\*:** A dropdown menu set to 'COATED COTTON'.
- DC No:** A text field with a search icon.
- DC Date:** A date field set to '12/03/2002'.
- Invoice No\*:** A text field set to '3'.
- Invoice Date\*:** A date field set to '12/03/2002'.
- Issue Date:** A date field set to '12/03/2002'.
- Issue Time:** A text field set to '14:45'.
- Period Id:** A dropdown menu.
- Customer Name:** A dropdown menu.
- Removal Date:** A date field set to '12/03/2002'.
- Removal Time:** A text field set to '14:45'.
- Consignee Name:** A dropdown menu.
- Branch Name:** A dropdown menu.

Below these fields is a **Product Details** table with the following structure:

Select	Product Code	Case Desc.	From Case No	To Case No
1				

At the bottom is the **Tax Details** section with the following fields:

- Total Assesable Value:** A text field.
- BED:** A text field set to '16' followed by a '%' sign.
- AED:** A text field set to '0' followed by a '%' sign.
- Discount:** A text field followed by a '%' sign.
- Total Value Before ST:** A text field set to '0'.
- Sales Tax (%)\*:** A dropdown menu.
- Total Value After ST:** A text field set to '0'.
- Others:** A text field.
- Insurance:** A text field followed by a '%' sign.
- Total Invoice Value:** A text field set to '0'.

A red note at the bottom right of the Tax Details section reads: "[Total Invoice Value is Inclusive of Others, Insurance, etc.]".

This form is used to raise the Excise Invoice to Customer. In this Group, Sub Group data comes from the Product Classification Form. Sales Tax comes from the Tax Master Form. Once enter the DC No then it displays the related information of that DC No. DC No can also select from the following help form.

The following GDC - Details are based on the,  
 Sales Type: Domestic  
 Indent Type: Standard  
 Group: LEATHER  
 Sub Group: COATED COTTON FABRICS

Available GDC's:

Sl.No.	GDC-No	GDC Date	Customer Name	Consignee Name
1	DSTLC1	20/07/2001	KISHORE INDUSTRIES	M/S. GOKUL INDIA LTD.,

With the help of this form just double click on the grid, then the corresponding information should be displayed.

After enter all the information in the Entry/Edit Tab you can enter the Shipment details. The Shipment details tab as follows:

Select/View      Entry/Edit      **Shipment Details**

**Transport Details**

Mode Of Transport:       TariffSubHeadNo: TS-LC-890      Exemption Notification No.: EX-LC-917  
 Transporter Name:       H.S. Code No (For Exports): HS-CCF-001      Serial No. of Debit Entry in PLA/RG-23A P-II:   
 LR No.:       Gross Weight: 0      Net Weight: 0  
 Vehicle Reg No.:       Tare Weight: 0  
 Destination \*:

**Address Details**

Customer Address:       Consignee Address:   
 Branch Addr:

In this tab, Mode of Transport, Transporter Name comes from the General Purpose.

Rest of the process is same for the previous forms.

**Reports:**

While click on the Sales Report in the Reports Menu, the following form will be displayed.

The screenshot displays a software interface for selecting reports and configuring options. On the left, a tree view titled 'List Of Report(s)' shows a hierarchy of reports under 'SIL - Sales Reports'. The 'Orders Received & Despatched Details' report is highlighted. On the right, the 'Option(s)' section contains several input fields: 'Dates' (From: 01/03/2002, To: 12/03/2002), 'Indent Type \*' (Standard), 'Zone', 'Customer Name', 'Branch Name', 'Group \*', 'Sub Group', 'Grade', and 'Quality Name'. A 'Preview' button is located at the bottom right.

List Of Report(s)		Option(s)	
SIL - Sales Reports		Dates	
Indent Order Form (For Productio		From	01/03/2002
List Of Indents		To	12/03/2002
Pending Indents		Default From Date is the Beginning of the Month	
Non Zone Wise		Indent Type *	Standard
Zone Wise		Zone	
Packing / Production Report		Customer Name	
Stock Position Details		Branch Name	
Day Or Month Or Year Wise Repo		Group *	
Despatch Details		Sub Group	
Sales Details		Grade	
Duty Details		Quality Name	
Year Wise Sales			
Party Wise Reports			
Sales Details			
Product Wise Sales			
Monthly Sales			
Yearly Sales			
Orders Received & Despatched Details			
Item Wise Sales			

This form shows the variety of reports, which are related to this Module.

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